

Foundation for Information Technology Accessibility (FITA)

WHO WE ARE

The Foundation for Information Technology Accessibility (FITA) is Malta's principal entity promoting accessible information and communications technology (ICT) for disabled individuals and senior citizens. Established in 2000 by the Malta Information Technology Agency (MITA) and the Commission for the Rights of Persons with Disability (CRPD), FITA aims to bridge the digital divide and empower these communities through effective use of ICT. FITA's mission is to train and empower Senior citizens with disabilities in utilizing ICT, creating an enabling environment that provides equal opportunities. To achieve this, FITA offers Services such as accessibility auditing, Training sessions, outreach programs, and research and innovation initiatives. These efforts are designed to enhance social inclusion and independence for the clients.

OUR COMMITMENT TO CLIENTS

Level of service to expect when contacting or visiting our Offices:

- We will treat you with respect and in a professional manner.
- We guarantee confidentiality on any information exchange.
- Our service standards are in line with Directive 4-2 Standard for Service of Excellence Offered by the Public Administration to the Public and Public Employees.
- The list of services offered can be found in the following link <https://fitamalta.com/services/>

WHAT TO EXPECT WHEN YOU CONTACT US

Provide information which is specific, straightforward, and free of jargon or technical terms. All information will be provided in both Maltese and English. We commit to answer your query within 1 working day, or as per timeframes stipulated in Directive 4-2.

When you contact us by phone

We commit ourselves to answering the phone within 3 rings, in a clear and knowledgeable manner. Staff will identify themselves and treat you with courtesy and respect.

When you visit our Offices

Our Offices are safe, clean and enable accessibility to services for persons with disability. Waiting time will be of approximately 15-20 minutes under normal circumstances.

CLIENT RESPONSABILITIES

Clients are expected to: Provide full and correct information. Treat staff with courtesy and respect. Adhere to timeframes and allocated appointments when applicable.

WE VALUE YOUR FEEDBACK

If you would like to submit feedback, suggestions, or complaints kindly:

- Contact us as per details shown here: info@fitamalta.com
- Through servizz.gov by calling on 153, online on *Submit a Complaint*

Your confidentiality will be guaranteed. Expect our feedback within 3 working days.

When you contact us by letter or email

We will send an acknowledgment within 1 working day from receipt of your letter or email

Appointments

Replies to requests for appointments will be provided within 1 working day, with the appointment date being set within 5 working days from the date of request. However, appointments may be dependent on department waiting lists and urgent requests which may take priority.

HOW TO CONTACT US

- FITA, Centris Business Gateway, Level 2M, Triq is-Salib tal-Imriehel, Central Business District Zone 3 Birkirkara CBD 3020, Malta
- Monday to Friday: 07:00-15:30 Weekends, & Public Holidays: Closed
- <https://fitamalta.com>
- Contact us: info@fitamalta.com - +356 2276 8008
- Through Social Media:

